

Subsidy Re-imbusement Application Form

Name of Vendor

Contact Person responsible for the Subsidy Re-imbusement Application

Phone Number _____

Mobile Number _____

e-mail address _____

Number of products sold eligible for subsidy _____

Total value of subsidy being Claimed _____

Each of the following is included with the application:

1. The Excel product sales database with the file name containing the name of the Vendor, the word subsidy and date subsidy re-imbusement is submitted e.g *VendorNameSubsidy 060915* .
2. For each product sold where a subsidy is being claimed, a copy of the receipt, signed by the customer that includes the full price of the product sold and the actual price paid by the customer.
3. For each product sold where a subsidy is being claimed, a copy of the required declaration form.
4. The grievance data base with the file name containing the name of the Vendor, the word grievance and date subsidy re-imbusement is submitted e.g *VendorNameGrievance 060915* .

The two required databases mentioned in Nos. 1 and 4 above can either be provided on a memory stick with this form or sent via e-mail to

Acting Director

Department of Energy

Email: csimelum@vanuatu.gov.vu

